

INSTRUCTIONS TO AUTHORS

Papers should be submitted by ScholarOne link <<http://mc04.manuscriptcentral.com/pvb-scielo>>

Papers should contain original research results not yet published or considered for publication in other journals.

In spite that Short Communications are not accepted, there is no minimum limit for the number of pages, however the article should contain the necessary details about experiments or methodology used in the study.

Papers are the responsibility of the authors, however the right is reserved for the Editor to suggest or request modifications following peer review.

Papers should always be submitted according to the style of the journal (www.pvb.com.br):

1. **Headings.** Papers should be organized into Title, Authors names, ABSTRACT, INDEX TERMS, RESUMO e TERMOS DE INDEXAÇÃO (Summary and Index Terms in Portuguese, not necessary for articles in English submitted from foreign countries), INTRODUCTION, MATERIALS AND METHODS, RESULTS, DISCUSSION, CONCLUSIONS (or combination of the last two), Acknowledgements, and REFERENCES. The list of figure legends, the actual Tables and Figures should be submitted at the end of the article.

a) **Title** this should be concise and indicate the content of the paper;

b) **Authors** should abbreviate their names (if long) and use them systematically for their scientific identification and citation. First name should always be extensive to help access to Curriculum Lattes of CNPq. For example, Paulo Fernando de Vargas Peixoto, uses Paulo V. Peixoto (inverse, Peixoto P.V.); Franklin Riet-Correa Amaral, uses Franklin Riet-Correa (inverse, Riet-Correa F.);

The complete professional addresses of the authors should be placed on the footnote of the first page, with the corresponding author's e-mail;

c) **ABSTRACT** should contain the same information presented in the Portuguese Summary, but can be more extensive. Both should be written concisely using the past tense to include what was done and what were the most important results and conclusions. Layout and type size should follow the normal format shown in the journal (www.pvb.com.br). In English papers, the title in Portuguese should be given in bold face and among brackets after the word RESUMO, when this should be the case.

d) **INTRODUCTION** should be brief, with specific bibliographical citations, and should explain and justify the objective of the study;

e) **MATERIALS AND METHODS** should contain sufficient detail to allow the repetition and verification of experimental work. Animal experiments should have approval by the local Ethics Commission;

f) **RESULTS** should contain the concise presentation of the data obtained. Tables should avoid superfluous data, presenting, whenever possible, the averages of repetitions. Complex data is often best expressed with graphs (Figures) rather than in extensive Tables. Please avoid repetition of data in Tables and Figures;

g) **DISCUSSION** should draw attention to the important results and relate them to the literature. Avoid speculation and references to unpublished data;

f) **CONCLUSIONS** should only be based on the results presented in the paper;

g) Acknowledgements should be brief and should not appear in the text or in foot notes;

h) **REFERENCES** should only include literature mentioned in the paper and should be ordered alphabetically by the first author's last name. This name should be followed by those of the other authors (all in lower case), the year, the title of each publication and the name and detail of volume, issue and pages of the journal or book. These should be in abbre-

viated form (or extensive if there is some doubt) following examples in recent issues of the journal (www.pvb.com.br).

2. Text

a) **Layout and format** should be Cambria and follow the example of the journal's latest issues (www.pvb.com.br). The text should be written in one column followed by all the Tables, legends of figures and the actual figures. Figures (including graphs) should be furnished as Archives separately from the text; they should be introduced into the text through "to Insert" of Word, because copied and inserted images lose the information of the program where they were generated, what results always in bad quality;

b) **Style** of the papers should be clear and concise. This is helped by using short precise sentences with ample use of correct punctuation and paragraphs. Language should be as far as possible impersonal and in the past tense. References to footnotes should be superscript continuous Arabic numbers thrown to the foot of the page. Tables and Figures should be also referred by numbers. Abstract and Resumo should be written in only a single paragraph and not contain citations. Scientific names should be written in extensive form when they appear for the first time in each chapter.

c) **Acronyms and abbreviations** for the names of institutions should be put between parentheses and preceded by the extensive name the first time they are used;

d) **Literature citations** should be made by the system "author and year". Two authors' papers should be mentioned by the names of both, and papers of three or more authors by the name of the first followed by "et al." and the year; if two articles cannot be distinguished by those elements, differentiation will be made through the insertion of small letters (a,b,c) immediately after the years. Articles not consulted by the author(s) in the complete original form should be differentiated by mentioning at the end of the respective reference: "(Abstract)" or "(Apud So-and-so and the year)"; the reference of the article which served as source, should be included in the list only once. Citation of personal communications and not yet published articles in the text is done only giving Name and Year, and in the list of References additionally is given the author's Institution in brakes. In the citation of papers within brakes, commas are not used between the author's name and the year, nor semicolon after the year; the separation between the papers is made by commas, as for example: (Priester & Haves 1974, Lemos et al. 2004, Krametter-Froetcher et al. 2007);

e) the list of References with names of the authors written in high and low box, and scientific names in italic, should be in accordance with the pattern adopted in the last issue of the journal, inclusively the order of their elements.

3. **Figures** (photos, graphs, drawings or maps) should be preferably submitted in their original form by electronic means; when photographs were obtained with a digital camera (with extension "jpg"), the archives should be sent without treatment or alterations. The graphics must be produced in 2D, with columns in white, gray and black, bottomless and without lines. The key of the adopted convention should be included in the area of the Figure; titles above the illustration should be avoided.

4. **Legends of the Figures** should contain enough information for these to be comprehensible, and will be presented at the end of the submitted paper.

5. **Tables should be explanatory for themselves and put at the end of the text.** Each one should have its complete title on bold and the heading should be between two long lines, one above and the other below. There are no vertical lines and no grey bottom. The call signs should be alphabetical, beginning preferably with "a" in each Table; the notes should be thrown directly below the respective Table, from which they should be separated by a short line, on the left.